

PROPOSED COURT FORMS

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Rule #

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PROPOSED COURT FORMS
(alphabetically)

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Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>AFFIDAVIT OF SELF-APPOINTED LITIGATION REPRESENTATIVE</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughy Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

AFFIDAVIT OF SELF-APPOINTED LITIGATION

REPRESENTATIVE _____

Sworn on _____

[RULE 2.14]

I, _____, whose address is _____, have personal knowledge of the following:

1. Attached as Exhibit 1 is my agreement in writing to be the litigation representative.
2. The reason(s) for this self-appointment as the litigation representative is/are:
 - (a)
 - (b)
3. The relationship between myself and the party I will represent as the litigation representative is _____.
4. I have no interest in the action adverse in interest to the party I will represent as the litigation representative.
5. I acknowledge potential liability for payment of a costs award attributable to or liable to be paid in these proceedings where I will be the litigation representative

[below are additional paragraphs required where person wishes to self-appoint as the litigation representative for the estate of a deceased person].

6. The estate of _____ has a substantial interest in this matter.
7. There are/are not/may be active duties to be performed by myself as litigation representative with respect to the administration of the estate of _____.
8. An application has been/has not been/will be made for the administration of the estate of _____.

9. I do/do not/may represent interests adverse to any other party in the action/proposed action.
10. The service of notice of the appointment in the form attached as Exhibit 2 has been effected on the beneficiaries and heirs at law of the estate of _____.

SWORN BEFORE ME at _____,)
 Alberta, _____, 20____.)
)
)
)
)
 _____)
 A Commissioner for Oaths in the Province of)
 Alberta)
)
 _____)
 PRINT NAME AND EXPIRY/LAWYER/STUDENT-AT-LAW)

 SIGNATURE

 PRINT NAME

Clerk's stamp:

COURT FILE NUMBER

0803-00287

COURT

Court of Queen's Bench

JUDICIAL CENTRE

Edmonton

THE ESTATE OF:

Melinda Grace Jones

DOCUMENT

**NOTICE OF SELF-APPOINTMENT OF
LITIGATION REPRESENTATIVE**

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

THE ESTATE OF: MELINDA GRACE JONES

NOTICE OF SELF-APPOINTMENT OF LITIGATION REPRESENTATIVE

[RULE 2.14(1)(b)]

Purpose of this appointment

The purpose of this appointment is notify you that with the filing of an affidavit in a prescribed form with the court and the service of this notice on the beneficiaries and heirs at law of the deceased _____, _____ is appointed as the litigation representative of the deceased.

Clerk's stamp:

COURT FILE NUMBER

0803-00287

COURT

Court of Queen's Bench

JUDICIAL CENTRE

Edmonton

PLAINTIFF(S)

Melinda Grace Jones

DEFENDANT(S)

Geoffrey James Jones

DOCUMENT

**NOTICE OF CHANGE OF
REPRESENTATION**

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)

NOTICE OF CHANGE OF REPRESENTATION [NAME AND STATUS]
[RULE 2.28]

[Name and Status] has changed their lawyer of record from [Legal Counsel, Law Firm Name] to [Legal Counsel, Law Firm Name].

OR

[Name and Status], formerly a self-represented litigant has retained as their lawyer of record [Legal Counsel, Law firm Name].

OR

[Name and Status], has changed their lawyer of record from [Legal Counsel, Law Firm Name] to become a self-represented litigant.

Legal Counsel for the [Name and Status]:
Law firm name:

Per: _____

Print Name of Lawyer Signing

OR

[Name and Status]

Print name

WARNING

This change of representation takes effect after the affidavit of service of this document on every party is filed. After that date, no pleading or other document relating to the action is to be served on the former lawyer of record or at any address for service previously provided by the former lawyer of record, or on the self-represented litigant.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>NOTICE OF WITHDRAWAL OF LAWYER</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughty Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**NOTICE OF WITHDRAWAL OF LAWYER FOR [NAME AND STATUS]
[RULE 2.29]**

Counsel for the [Name and Status] withdraw as counsel for that party.

The last known address for [Name and Status] is as follows:

Legal Counsel for the [Name and Status]:
Law firm name:

Per: _____

Print Name of Lawyer Signing

WARNING

This withdrawal of lawyer of record takes effect 10 days after the affidavit of service of this document on every party is filed. After that date, no pleading or other document relating to the action is to be served on the former lawyer of record or at any address for service previously provided by the former lawyer of record

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
APPLICANT(S)	Melinda Grace Jones
RESPONDENT(S)	Geoffrey James Jones
DOCUMENT	<u>ORIGINATING APPLICATION – NOTICE OF APPEAL/REFERENCE UNDER AN ENACTMENT</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

[Only use if there are respondents]

NOTICE TO THE RESPONDENT(S)

This application is made against you. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Applicant)
GEOFFREY JAMES JONES (Respondent)**

**ORIGINATING APPLICATION – NOTICE OF APPEAL FROM _____*
/REFERENCE TO THE COURT UNDER _____*
[Rule 3.2(2)(f)]**

[* Insert "Master", "Review Officer", "Provincial Court – Civil Division", "Surface Rights Board" etc. as appropriate]

Type of claim made/nature of reference, appeal or matter to be put before the court:

1.

Basis for the claim/reference/appeal/matter to be put before the court:

2.

Remedy sought:

3.

Affidavit or Other Evidence to be Used in Support of this Application:

4.

Applicable Acts and Regulations:

5.

[Only use if there are respondents]

NOTICE TO THE RESPONDENT(S)

You have the right to state your side of this matter before the court.

To do so, you must be in court when the application is heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____

WARNING

If you do not come to court either in person or by your lawyer, the court may give the applicant(s) what they want in your absence. You will be bound by any order that the court makes, or another order might be given or other proceedings taken which the applicant(s) is/are entitled to without any further notice of them to you. If you want to take part in this application, you or your lawyer must attend in court on the date and time shown above. If you intend to rely on an affidavit or other evidence when the originating application is heard or considered, you must reply by giving reasonable notice of that material to the applicant.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>REQUISITION FOR TRANSFER OF ACTION</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughty Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
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NOTICE TO THE PLAINTIFF(S) AND COURT CLERK

The Defendant(s) by this requisition is/are requiring the Court Clerk in the Judicial Centre in which this action is located to transfer the action to the Judicial Centre of

_____.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**REQUISITION FOR TRANSFER OF ACTION
DUE TO CLAIM FOR POSSESSION OF LAND**

[RULE 3.4]

Requisition:

1. The Defendant(s) require(s) the Court Clerk in the Judicial Centre of _____ to transfer this action to the Judicial Centre of _____.

2. The reason for the transfer is that the possession of the following land is claimed in the Statement of Claim: [put in legal description and municipal address]

3. This land is nearest by road to the Judicial Centre of _____.

[alternative to 2 and 3]

2. My residence is located at [put in legal description and municipal address].

3. The Judicial Centre of _____ is nearest by road to my Alberta residence.

NOTICE TO THE PLAINTIFF(S)

The possession of land is claimed in the Statement of Claim that you filed. The Defendant(s) state(s) that the Judicial Centre that by road is nearest to the land, or the Judicial Centre that by road is nearest to the Alberta residence of the Defendant(s), is _____.

The court clerk is required to transfer this action to the Judicial Centre of _____ unless these facts as stated by the Defendant(s) are incorrect, the pleadings in this action have closed, or one of the exceptions stated in the Notice to the Court Clerk below apply.

WARNING

If you do not immediately notify the court clerk in the Judicial Centre in which this action is located and dispute the facts as stated by the Defendant(s) in this requisition, or alternatively, that the pleadings have closed or why one of the exceptions stated in the Notice to the Court Clerk below apply within ___ days of service of this requisition on you, the court clerk will transfer this action to the Judicial Centre requested by the Defendant(s) without further notice to you.

NOTICE TO THE COURT CLERK

You must transfer this action to the Judicial Centre of _____ unless the facts as stated by the Defendant(s) in this requisition are incorrect, the pleadings in this action have closed, or one of the following applies:

- (a) the court has issued an order directing the action be started in or transferred to a particular judicial centre,
- (b) the parties agree that an action be started in or be transferred to a particular judicial centre, or
- (c) the action has already been transferred to a Judicial Centre by requisition under this rule.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
APPLICANT(S)	Melinda Grace Jones
RESPONDENT(S)	Geoffrey James Jones
DOCUMENT	<u>ORIGINATING APPLICATION</u>

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughy
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

NOTICE TO THE RESPONDENT(S)

This application is made against you. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Applicant)
GEOFFREY JAMES JONES (Respondent)**

ORIGINATING APPLICATION

[RULE 3.8]

Type of Claim made:

1.

Basis for this Claim:

2.

Remedy sought:

3.

Affidavit or Other Evidence to be Used in Support of this Application:

4.

Applicable Acts and Regulations:

5.

NOTICE TO THE RESPONDENT(S)

You have the right to state your side of this matter before the court.

To do so, you must be in court when the application is heard as shown below:

Date _____

Time _____.

Where _____

Before Whom _____

WARNING

You are named as a respondent because you have made or are expected to make an adverse claim in respect of the personal property identified in this [originating] application. If you do not come to court either in person or by your lawyer, the court may make an order declaring you and all persons claiming under you, to be barred from taking any further interpleading proceedings as against the applicant(s) and as against all persons claiming under the applicant(s). You will be bound by any order the court makes, or another order might be given or other proceedings taken which the applicant(s) is/are entitled to make without any further notice of them to you. If you want to take part in the application, you or your lawyer must attend in court on the date and time shown above. If you intend to rely on an affidavit or other evidence when the [originating] application is heard or considered, you must reply by giving reasonable notice of that material to the applicant(s).

Clerk's stamp:

COURT FILE NUMBER

0803-00287

COURT

Court of Queen's Bench

JUDICIAL CENTRE

Edmonton

APPLICANT(S)

Melinda Grace Jones

RESPONDENT(S)

Geoffrey James Jones

DOCUMENT

NOTICE TO OBTAIN RECORD OF PROCEEDINGS

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

**MELINDA GRACE JONES (Applicant)
GEOFFREY JAMES JONES (Respondent)**

NOTICE TO OBTAIN RECORD OF PROCEEDINGS FROM

[NAME OF PARTY FROM WHOM RECORD IS SOUGHT]

[RULE 3.18]

Requirement

You are required to provide the following or an explanation as to why they, or any of them, cannot be provided:

- (a) the decision or act that is the subject of the originating application for judicial review,
- (b) the reasons given for the decision or act, if any,
- (c) the document starting the proceeding,
- (d) the evidence and exhibits filed with you if any, and
- (e) anything else relevant to the decision or act in your possession.

Clerk's stamp:

COURT FILE NUMBER

0803-00287

COURT

Court of Queen's Bench

JUDICIAL CENTRE

Edmonton

APPLICANT(S)

Melinda Grace Jones

RESPONDENT(S)

Geoffrey James Jones

DOCUMENT

NOTICE SENDING IN RECORD OF PROCEEDINGS

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

**MELINDA GRACE JONES (Applicant)
GEOFFREY JAMES JONES (Respondent)**

NOTICE SENDING IN RECORD OF PROCEEDINGS

[RULE 3.19]

1. Please find attached
 - (a) The decision or act that is the subject of the original application for judicial review,
 - (b) The reasons given for the decision or act, if any,
 - (c) The document starting the proceeding,
 - (d) The evidence and exhibits filed with us, and
 - (e) Anything else relevant to the decision or act in our possession, namely
 - (i)
 - (ii)

2. The following are parts of the notice to obtain record of proceedings we cannot fully comply with and why we cannot do so:
 - (a)
 - (b)

Person Who Certifies This Record:

Name _____

Position _____

Signature _____

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>STATEMENT OF CLAIM</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughty Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
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NOTICE TO DEFENDANT(S)

You have been sued. You are a Defendant.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

STATEMENT OF CLAIM

[RULE 3.25]

Note: State below only facts and not evidence (Rule 12.11)

Type of claim made:

- 1.
- 2.

Statement of facts relied on:

- 3.
- 4.
- 5.

Remedy sought:

- 6.
- 7.

NOTICE TO THE DEFENDANT(S)

You only have a short time to do something to defend yourself against this claim:

20 days if you are served in Alberta

1 month if you are served outside Alberta but in Canada

2 months if you are served outside Canada.

You can respond by filing a Statement of Defence or a Demand for Notice in the Office of the Clerk of the Court of Queen's Bench at _____, Alberta, AND by serving your Statement of Defence or a Demand for Notice on the plaintiff(s)' address for service.

WARNING

If you do not file and serve a Statement of Defence or a Demand for Notice within your time period, you risk losing the law suit automatically. If you do not file, or do not serve or are late in doing either of these things, a court may give a judgment to the plaintiff(s) against you.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>STATEMENT OF DEFENCE</u>
PARTY FILING THIS DOCUMENT:	Geoffrey James Jones.
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	E. Nedward McKimble 12400, 10135- 1-6 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/ENM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

STATEMENT OF DEFENCE OF [NAME]

[RULE 3.31]

Note: State below only facts and not evidence (Rule 12.11)

Statement of facts relied on:

- 1.
- 2.
- 3.

Any matters that defeat the claim of the plaintiff(s):

- 4.
- 5.
- 6.

Remedy sought:

- 7.
- 8.
- 9.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>REPLY TO DEFENCE</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughty Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

REPLY TO A DEFENCE OF [NAME AND STATUS]

[RULE 3.33]

Statement of facts relied on:

1.

Any matters that defeat the claim/defence of the defendant(s):

2.

Remedy sought:

3.

WARNING

This reply may only make admissions or respond to matters raised for the first time in the statement of defence.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>DEMAND OF NOTICE</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**DEMAND FOR NOTICE BY DEFENDANT(S)
[RULE 3.34]**

The defendant(s) demands notice of any application or proceeding in this action.

WARNING

Filing and service of this Demand for Notice does not give the defendant(s) a right to contest liability. The defendant(s) filing a Demand for Notice may only subsequently file a Statement of Defence with the court's consent.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>NOTING IN DEFAULT</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughty Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

NOTING IN DEFAULT
[RULE 3.36(1)]

The [Name and Status] require(s) the court clerk to enter in the court record of this action a note to the effect that the [Name and Status] has/have not filed a statement of defence and consequently is/are noted in default.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>NOTICE OF CLAIM AGAINST CO-DEFENDANT(S)</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
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NOTICE TO THE CO-DEFENDANT(S) [NAME]

This claim for contribution or indemnity, or both, is made against you.

Go to the end of this document to see what, if anything, you must do.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

NOTICE OF CLAIM AGAINST CO-DEFENDANT(S)

[RULE 3.43]

The defendant(s) _____ claim(s) a contribution or indemnity, or both, against you under the *Tort-Feasors Act* [or the *Contributory Negligence Act*].

NOTICE TO THE CO-DEFENDANT(S)

You need not file a pleading in respect of your claim or defence under the *Tort-Feasors Act* or the *Contributory Negligence Act*, unless the court otherwise orders.

The Defendant also need not file and serve a third party claim on you.

WARNING

This claim against you under the *Tort-Feasors Act* or *Contributory Negligence Act* must be determined at the trial of the Plaintiff(s)' claim against the Defendant(s), or if there is no trial, as directed by the court.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
3 RD PARTY DEFENDANT(S)	Thomas Anthony Jones
DOCUMENT	<u>3RD PARTY CLAIM</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughy Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
---	---

NOTICE TO 3RD PARTY DEFENDANT(S):

This 3rd Party claim is made against you. You are a 3rd Party Defendant.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)
THOMAS ANTHONY JONES (3RD Party Defendant)**

**3RD PARTY CLAIM BY [NAME AND STATUS]
[RULE 3.45]**

Note: State below only facts and not evidence (Rule 12.11)

Type of claim made:

1.

Statement of facts relied on:

2.

Remedy sought:

3.

Statement of Claim:

4. A copy of the Statement of Claim filed in this action is attached.

NOTICE TO THE 3RD PARTY DEFENDANT(S)

You only have a short time to do something to respond to this 3rd party claim:

20 days if you are served in Alberta

1 month if you are served outside Alberta but in Canada

2 months if you are served outside Canada.

You can respond by filing a Statement of Defence or a Demand for Notice in the Office of the Clerk of the Court of Queen's Bench at _____, Alberta, AND by serving your Statement of Defence or a Demand for Notice on the Defendant(s)/3rd Party Plaintiff(s)' address for service.

WARNING

If you do not file and serve a Statement of Defence or a Demand for Notice within your time period, you risk losing the claim against you automatically. If you do not file, or do not serve or are late in doing either of these things, a court may give judgment to the Defendant(s)/3rd Party Plaintiff(s) against you.

This third party claim must be tried with other claims in the action, unless the court otherwise orders.

If you do not file a Statement of Defence disputing liability of the Defendant(s) to the Plaintiff(s), you admit the validity of any judgment that the Plaintiff(s) obtain(s) against the Defendant(s), whether obtained by agreement or otherwise.

If you do not file a Statement of Defence disputing your own liability to the 3rd Party Plaintiff(s) under the 3rd Party Claim, you admit liability to the extent claimed in the 3rd Party Claim.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
3 RD PARTY DEFENDANT(S)	Thomas Anthony Jones
DOCUMENT	<u>3RD PARTY STATEMENT OF DEFENCE</u>
PARTY FILING THIS DOCUMENT	Thomas Anthony Jones
ADDRESS FOR SERVICE OF PARTY FILING THIS DOCUMENT	E. Nedward McKimble 12400, 10135 – 106 St Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/ENM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)
THOMAS ANTHONY JONES (3RD Party Defendant)**

3RD PARTY STATEMENT OF DEFENCE
[RULE 3.49]

Note: State below only facts and not evidence (Rule 12.11)

Statement of facts relied on:

1.

Any matters that defeat the claim of the Defendant(s)/Third Party Plaintiff(s):

2.

Dispute of liability:

3. This 3rd party defendant(s) does/does not dispute defendant(s)' liability to the plaintiff(s).

4. This 3rd party defendant(s) does/does not dispute the 3rd party defendant(s)' liability to the extent claimed in the 3rd party claim.

Remedy sought:

5.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
3 RD PARTY DEFENDANT(S)	Thomas Anthony Jones
DOCUMENT	<u>DEMAND FOR NOTICE BY 3RD PARTY DEFENDANT(S)</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)
THOMAS ANTHONY JONES (3RD Party Defendant)**

DEMAND FOR NOTICE BY 3RD PARTY DEFENDANT(S)

[RULE 3.50]

**The third party defendant(s) demands notice of
any application or proceeding in this action.**

WARNING

Filing and service of this Demand for Notice does not give the 3rd Party Defendant(s) a right to contest liability. The 3rd Party Defendant(s) filing the Demand for Notice may only subsequently file a Statement of Defence with the court's consent.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S) (RESPONDENT)	Melinda Grace Jones
DEFENDANT(S) (APPLICANT)	Geoffrey James Jones
3 RD PARTY DEFENDANT(S) (RESPONDENT)	Thomas Anthony Jones
DOCUMENT	<u>APPLICATION TO ENFORCE JUDGMENT AGAINST 3RD PARTY DEFENDANT</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

NOTICE TO 3RD PARTY DEFENDANT(S):

This application is made against you. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff/Respondent)
GEOFFREY JAMES JONES (Defendant/Applicant)
THOMAS ANTHONY JONES (3RD Party Defendant/Respondent)**

**APPLICATION BY DEFENDANT [NAME] TO ENFORCE
JUDGMENT AGAINST THE 3RD PARTY DEFENDANT(S) [NAME]**

[RULE 3.53]

Remedy claimed or sought:

1. Permission from the court to enforce the judgment against the 3rd party defendant [NAME] granted in favour of the defendant(s) [NAME], prior to the defendant(s) satisfying the judgment granted against him/her/it/them.
2. Details of the judgment sought to be enforced against the 3rd party defendant is attached/described below.

Grounds for making this application:

3.

Material or evidence to be relied on:

4.

Applicable Rules:

5.

Applicable Acts and Regulations:

6.

Any irregularity complained of or objection relied on:

7.

How the Application is proposed to be heard or considered:

8.

NOTICE TO RESPONDENT(S)

You have the right to state your side of this matter before the master/judge.

To do so, you must be in court when the application is heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____

WARNING

If you do not come to court either in person or by your lawyer, the court may give the applicant(s) what they want in your absence. You will be bound by any order that the court makes. If you want to take part in this application, you or your lawyer must attend in court on the date and time shown above. If you intend to rely on an affidavit or other evidence when the application is heard or considered, you must reply by giving reasonable notice of the material to the applicant.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
3 RD PARTY DEFENDANT(S)	Thomas Anthony Jones
DOCUMENT	<u>REPLY TO DEFENCE OF THE 3RD PARTY DEFENDANT</u>

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734
Fx. (780) 422-2387
File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)
THOMAS ANTHONY JONES (3RD Party Defendant)**

**REPLY TO DEFENCE OF THE 3RD PARTY DEFENDANT
[NAME AND STATUS]**

[RULE 3.54]

Statement of facts relied on:

1.

Any matters that defeat the claim/defence of the 3rd party defendant(s):

2.

Remedy sought:

3.

WARNING

This reply may only make admissions or respond to matters raised for the first time in the statement of defence of the 3rd party defendant.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S) BY COUNTERCLAIM	Geoffrey James Jones
DEFENDANT(S) BY COUNTERCLAIM	Melinda Grace Jones
DOCUMENT	<u>COUNTERCLAIM</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	E. Nedward McKimble 12400, 10135 – 106 St Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/ENM

NOTICE TO DEFENDANT(S) BY COUNTERCLAIM

You have been sued. You are a Defendant by Counterclaim

Go to the end of this document to see what you can do and when you must do it.

**GEOFFREY JAMES JONES (Plaintiff by Counterclaim)
MELINDA GRACE JONES (Defendant by Counterclaim)**

COUNTERCLAIM

[RULE 3.57]

NOTE: State below only facts and not evidence [Rule 12.11]

Type of claim made:

1.

Statement of facts relied on:

2.

Remedy sought:

3.

NOTICE TO THE DEFENDANT(S) BY COUNTERCLAIM

You only have a short time to do something to respond to this counterclaim:

20 days if you are served in Alberta

1 month if you are served outside Alberta but in Canada

2 months if you are served outside Canada.

You can respond by filing a Statement of Defence or a Demand for Notice to Counterclaim in the Office of the Clerk of the Court of Queen's Bench at _____, Alberta, AND by serving your Statement of Defence or a Demand for Notice to Counterclaim on the plaintiff(s) by counterclaim's address for service.

WARNING

If you do not file and serve a Statement of Defence or a Demand for Notice to Counterclaim within your time period, you risk losing the law suit automatically. If you do not file, or do not serve or are late in doing either of these things, a court may give a judgment to the plaintiff(s) by counterclaim against you after notice of the application has been served on you.

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>FORMAL OFFER TO SETTLE</u>

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY MAKING THIS OFFER

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

NOTICE TO PARTY RECEIVING OFFER

You have received a formal offer to settle.

Go the end of this document to see what the consequences are of your failing to accept this offer.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**FORMAL OFFER TO SETTLE
[RULE 4.24]**

Party making the offer:

1.

To whom the offer is made:

2.

What the offer is:

3.

Conditions attached to the offer:

4.

Interest:

(a) Is/is not included in the offer: _____

(b) If included, to what date: _____

(c) Rate at which interest is payable: _____

Costs:

(a) Are/are not included in the offer: _____

(b) If included, nature of them: _____

(c) If included, to what date: _____

Requirements that must be complied with to accept the offer:

5.

Form of acceptance of the offer:

6. Form of acceptance is attached.

Expiry date of this offer:

WARNING

If this formal offer of the Plaintiff(s) is not accepted and subsequently the Plaintiff(s) obtains a judgment or order in the action that is equal to or more favourable to the Plaintiff(s) than this formal offer, the Plaintiff(s) is (are) entitled to double the costs to which they would otherwise have been entitled for all steps taken in the action in relation to the action or claim specified in this formal offer, excluding disbursements, after service of this formal offer.

Or

If this formal offer of the Defendant(s) is not accepted and a judgment or order in the action is made that is equal to or more favourable to the Defendant(s) than this formal offer, the Defendant(s) is (are) entitled to costs for all steps taken in the action in relation to the action or the claim specified in this formal offer, after service of this formal offer. If the Defendant's(s') formal offer is not accepted and the claim or claims that are the subject matter of this formal offer are dismissed, the Defendant(s) is (are) entitled to double the costs mentioned in the last sentence, excluding disbursements.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>DISCONTINUANCE OF CLAIM</u>

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

DISCONTINUANCE OF CLAIM

[RULE 4.36(4)]

**The plaintiff(s) discontinues the action (the parts of the action described below)
against the defendant(s) [NAME(S)]**

WARNING

The discontinuance of the action/part of the action may not be raised as a defence to any subsequent action for the same or substantially the same claim

Clerk's stamp:

COURT FILE NUMBER

0803-00287

COURT

Court of Queen's Bench

JUDICIAL CENTRE

Edmonton

PLAINTIFF(S)

Melinda Grace Jones

DEFENDANT(S)

Geoffrey James Jones

DOCUMENT

DISCONTINUANCE OF DEFENCE

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

DISCONTINUANCE OF DEFENCE OF [NAME]

[RULE 4.37]

The defendant(s) [NAME] discontinue(s) the whole of the statement of defence he/she/it/they filed.

Clerk's stamp:

COURT FILE NUMBER

0803-00287

COURT

Court of Queen's Bench

JUDICIAL CENTRE

Edmonton

PLAINTIFF(S)

Melinda Grace Jones

DEFENDANT(S)

Geoffrey James Jones

DOCUMENT

AFFIDAVIT OF RECORDS

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

AFFIDAVIT OF RECORDS OF [NAME AND STATUS] SWORN BY

_____ ON _____

[RULE 5.6]

I, _____, whose address is _____, have personal knowledge of the following:

1. I am the plaintiff/defendant/plaintiff's representative/defendant's representative.
2. I/The plaintiff(s)/The defendant(s) have/has under my/its/our control the records listed in the schedules 1 and 2.
3. I/The plaintiff(s)/The defendant(s) object(s) to produce the records listed in schedule 2 on the grounds of privilege identified in that schedule.
4. I/The plaintiff(s)/The defendant(s) previously had under my/its/our control the records listed in schedule 3. The time when, and the manner in which, the documents listed in schedule 3 ceased to be under my/the plaintiff's(s)/the defendant's(s)'control and the present location of those records is also stated in schedule 3.
5. Other than the records listed in schedules 1, 2, and 3, I/the plaintiff(s)/the defendant(s) have(has) never had any other relevant and material records under my/its/our control.

6.

SWORN BEFORE ME at _____,)
Alberta, _____, 20___.)

A Commissioner for Oaths in the Province of)
Alberta)

SIGNATURE

PRINT NAME

PRINT NAME AND EXPIRY/LAWYER/STUDENT-AT-LAW

SCHEDULE 1

Material and relevant records under my/its/our control which I/it/we does (do) not object to produce:

	DATE (OR OTHER CONVENIENT ORDER)	DESCRIPTION
1.		
2.		
3.		

SCHEDULE 2

Material and relevant records under my/its/our control which I/it/we does (do) object to produce:

- (a) without prejudice communications:

Bundle of documents numbered _____ to _____

- (b) communications and copies of communications between solicitor and client:

Bundle of documents numbered _____ to _____

- (c) my/its/our solicitors' work product, including all interoffice memoranda, correspondence, notes, memoranda and other records prepared by my/its/our solicitors or their assistants:

Bundle of documents numbered _____ to _____

- (d) records made or created for the dominant purpose of litigation, existing or anticipated:

Bundle of documents numbered _____ to _____

- (e) records that fall into two or more of the categories described above:

Bundle of documents numbered _____ to _____

SCHEDULE 3

Showing relevant and material records I/the Plaintiff(s)/the Defendant(s) previously had under my/its/our control:

DESCRIPTION OF RECORD	WHEN THIS RECORD CEASED TO BE UNDER MY/ITS/OUR CONTROL	MANNER IN WHICH THIS RECORD CEASED TO BE UNDER MY/ITS/OUR CONTROL	PRESENT LOCATION OF THE RECORD
1.			
2.			
3.			

NOTICE

The time when the producible records listed in this affidavit of records may be inspected is _____.

The place at which the producible records may be inspected is _____.

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>EXPERT REPORT</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY PREPARING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

NOTE:

This form is to include the following components (p. 3 instructions on *Expert Evidence*) – the following is a guide only.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**EXPERT REPORT OF [NAME]
[RULE 5.34]**

- 1. Name of expert:**

- 2. Expert's qualifications:**

- 3. List of literature or other material used in making the report:**

- 4. State fully and clearly all assumptions made in preparing the report:**

- 5. Identify any persons who carried out experiments or tests on which the expert relied in preparing this report and state their qualifications:**

- 6. If more than one opinion is given in the report, the report must also summarize each opinion:**

- 7. Each opinion must be supported by reasons:**

- 8. Attached to this report, or summarize in it**
 - (a) the facts, matters and assumptions on which the report is based**

 - (b) the [records] and other material that the expert has been instructed to consider**

- 9. If this report refers to extrinsic material, for example, photographs, plans, calculations, analyses, measurements, survey reports, they must be attached to, form part of, or otherwise be provided as part of the report**

DATE: _____

SIGNATURE OF EXPERT

PRINT NAME

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S) (APPLICANT)	Melinda Grace Jones
DEFENDANT(S) (RESPONDENT)	Geoffrey James Jones
DOCUMENT	<u>APPLICATION</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

NOTICE TO RESPONDENT(S)

This application is made against you. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff/Applicant)
GEOFFREY JAMES JONES (Defendant/Respondent))**

APPLICATION BY [NAME AND STATUS]

[RULE 6.3]

Remedy claimed or sought:

1.

Grounds for making this application:

2.

Material or evidence to be relied on:

3.

Applicable Rules:

4.

Applicable Acts and Regulations:

5.

Any irregularity complained of or objection relied on:

6.

How the Application is proposed to be heard or considered:

7.

NOTICE TO RESPONDENT(S)

You have the right to state your side of this matter before the master/judge.

To do so, you must be in court when the application is heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____

WARNING

If you do not come to court either in person or by your lawyer, the court may give the applicant(s) what they want in your absence. You will be bound by any order that the court makes. If you want to take part in this application, you or your lawyer must attend in court on the date and time shown above. If you intend to rely on an affidavit or other evidence when the application is heard or considered, you must reply by giving reasonable notice of the material to the applicant.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
CLAIMANT(S)	Melinda Grace Jones
RESPONDENT(S)	Geoffrey James Jones
DOCUMENT	<u>QUESTIONNAIRE UNDER THE PROTECTION AGAINST FAMILY VIOLENCE ACT</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF CLAIMANT FILING THIS DOCUMENT	Melinda Grace Jones 325 Maple Ridge Drive Edmonton, AB T5H 1Z2 Ph. (780) 438-1234
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF RESPONDENT	Geoffrey James Jones 125 Juniper Crescent Edmonton, AB T5H 2Y2 Ph. (780) 432-5678

MELINDA GRACE JONES (Claimant)
GEOFFREY JAMES JONES (Respondent)

**QUESTIONNAIRE PERTAINING TO AN
APPLICATION FOR A QUEEN'S BENCH PROTECTION ORDER
PURSUANT TO SECTION 4 OF THE PROTECTION
AGAINST FAMILY VIOLENCE ACT**

[RULE 6.5]

RELATIONSHIP BETWEEN CLAIMANT AND RESPONDENT:

DATE & ACTION NUMBER OF ANY PREVIOUS LEGAL PROCEEDINGS RELATING TO FAMILY VIOLENCE AND WHETHER OR NOT AN ORDER WAS GRANTED:

Year/Month/Day	Action Number	Order Granted	
		Yes	No

Number and date(s) of birth child(ren) in the custody of the Claimant:

REASONS FOR REQUESTING A PROTECTION ORDER:

[Set out details of why you need a Protection Order against the Respondent stating all **relevant** facts including the dates, nature and history of family violence, and whether any weapon(s) were involved, and if so, the type of weapon(s) which prompted this application]

REASONS FOR REQUESTING A PROTECTION ORDER (continued)

I REQUEST THE QUEEN'S BENCH PROTECTION ORDER INCLUDE THE FOLLOWING CONDITIONS:

1. The Respondent is restrained from attending at, entering or being within 200 metres from the following places:

(a) the Claimant's/family member's residence:

_____ address

(b) the Claimant's/family member's place of employment:

_____ address

(c) the claimant's/family member's other addresses:

_____ address

Or from being within 100 metres of the Claimant and family members anywhere in the Province of Alberta.

2. The Respondent is restrained from contacting the Claimant or associating in any way with the Claimant. The Respondent is further restrained from subjecting the Claimant to family violence.

3. The Claimant and other family members are granted exclusive occupation of the residence located at:

for _____
specify time period

4. The Respondent shall reimburse the Claimant in the amount of \$_____ for monetary losses for the following expenses:

5. The Claimant/Respondent [NAME] is granted temporary possession of:

specify personal property
6. The Claimant/Respondent [NAME] may not take, convert, damage or otherwise deal with:

specify property
7. The Respondent may not make any communication likely to cause annoyance or alarm to the Claimant, including personal, written or telephone contact or contact by any other communication device directly or through the agency of another person, with the Claimant and other family members or their employers, employees, co-workers or the following specified persons:

8. A peace officer shall remove the Respondent from the residence located at:

address
immediately or within _____.
specify time period
9. A peace officer shall accompany [NAME] to the residence within _____ to supervise the removal of
specify time period
personal belongings.
10. The Respondent shall post the following bond:

11. The Respondent shall attend the following counseling:

12. The child [NAME] is authorized to attend counseling without the consent of the Respondent.

13. A peace officer shall seize and store the following weapons:

14.

I, [NAME] solemnly declare that the facts set out in this document are true. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me to be true on

yyyy/mm/dd

at _____, Alberta.

Commissioner for Oaths for Alberta

Signature of Claimant

Print name and expiry/Lawyer/Student-at-law

NOTE: It is an offence to make a false declaration.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S) (APPELLANT)	Melinda Grace Jones
DEFENDANT(S) (RESPONDENT)	Geoffrey James Jones
DOCUMENT	<u>NOTICE OF APPEAL OF MASTER'S DECISION</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

NOTICE TO RESPONDENT(S):

This appeal is made against an order of the master that was in your favour. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

NOTICE OF APPEAL OF MASTER'S DECISION

[RULE 6.15]

Record filed and served with this appeal consists of the following:

1. Application before the Master.
2. The following Affidavits and other evidence filed by the parties respecting the application before the Master:
 - (a)
 - (b)
3. Transcript of the proceedings before the Master (unless the court has dispensed with this requirement).
4. The Order of the Master appealed.
5. Written Reasons of the Master (if any).

Further written argument is/is not being made by the Appellant.

The Appellant will/will not rely on its written argument that was before the Master (if any).

NOTICE OF APPEAL HEARING

This appeal will be heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____ a judge _____

WARNING

If you do not come to court either in person or by your lawyer, the court may give the appellant(s) what they want in your absence. You will be bound by any order that the court makes. If you want to take part in this appeal, you or your lawyer must attend in court on the date and time shown above. You may rely on your original written argument, if any, that was before the master. Within 10 days of service of this notice of appeal, you must file and serve on the appellant any further written argument you wish to make.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>NOTICE OF APPOINTMENT FOR QUESTIONING</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
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NOTICE TO WITNESS

This notice requires certain things of you.

Go to the end of this document to see what you must do and when you must do it.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

NOTICE OF APPOINTMENT FOR QUESTIONING

[RULE 6.18]

NOTICE TO PERSON REQUIRED TO ATTEND APPOINTMENT FOR QUESTIONING

You must attend at the date, time, place, and for the period specified below:

DATE: _____

TIME: _____

PLACE: _____

PERIOD OF ATTENDANCE: _____

You must also bring the records described below.

You also must bring the following records (or are not required to bring any records):

(a)

Accompanying this notice is (or indicate this allowance will be paid a reasonable period of time before the trial date) an allowance that is required to be paid to you for attending as a witness. Such allowance is calculated as follows:

Allowance payable for each day or part of a day necessarily spent by you as a witness:	\$
Meals	\$
Accommodation	\$
Transportation	\$
TOTAL	\$

WARNING

The court may order a person to attend for questioning, at a date, place and time specified by the court, if the person

- (a) is required to be questioned under these rules,
- (b) was served with an appointment for questioning under these rules,
- (c) was provided with an allowance, determined in accordance with Schedule B [Court Fees and Witness and Other Allowances], if so required by these rules, and
- (d) did not attend the appointment.

The court may order the person to be questioned to bring records to the questioning that the person could be required to produce at trial.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>ORDER THAT EVIDENCE BE TAKEN OUTSIDE ALBERTA</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**ORDER THAT EVIDENCE OF [NAME]
BE TAKEN OUTSIDE ALBERTA**
[RULE 6.24(4)]

DATE ON WHICH ORDER WAS PRONOUNCED:

NAME OF MASTER/JUDGE WHO MADE THIS ORDER:

ORDER

The court is convinced that it is necessary to question [name] ("the Witness") in the jurisdiction in which he/she resides and therefore orders as follows:

1. The taking of the evidence of the Witness is authorized to be taken before [name].
2. [name] ("the Examiner"), the person before whom the evidence of the Witness will be taken, shall follow these instructions:
 - (a) A transcript of the evidence shall be prepared;
 - (b)
3. The following records applicable to the questioning of the Witness shall be produced by him/her:
 - (a)
 - (b)
4. The letter of request in the form attached as Schedule 1 to this order is authorized and approved to be sent to the judicial authority of [name].

(and if any of the following is directed by the court, the form of the order shall be as follows)

5. The time, date and place of questioning of the Witness will be:

DATE: _____

TIME: _____

PLACE: _____

6. The minimum notice to be given of the date for questioning will be [hours or days].

7. The amount of the allowance to be paid to the Witness in relation to his/her questioning shall be \$_____, such allowance being calculated as follows:

Allowance payable for each day or part of a day necessarily spent by you as a witness:	\$
Meals	\$
Accommodation	\$
Transportation	\$
TOTAL	\$

J.C.Q.B.A.

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>LETTER OF REQUEST TO THE JUDICIAL AUTHORITY</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY PREPARING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**LETTER OF REQUEST TO THE JUDICIAL AUTHORITY
OF [JURISDICTION] IN RELATION TO [NAME OF WITNESS]
[RULE 6.24(4)]**

TO: THE JUDICIAL AUTHORITY OF [JURISDICTION]

1. Pursuant to the order of _____, a certified copy of which is attached, the Alberta court is convinced that it is necessary to question [name] in your court jurisdiction.

2. The date, time and place for questioning of [name] is as follows:

DATE: _____

TIME: _____

PLACE: _____

3. The Alberta court has directed [name] be given _____ days (hours)' notice of the date for this questioning and directed that this questioning be conducted before [name].

4. [Name] has been directed by the Alberta court to bring the following documents to this questioning:

(a)

(b)

5. The form of oath that would be administered to [name] at this questioning is as follows:

(a) Please place your hand on the Bible. Do you solemnly swear that the evidence that you are about to give shall be the truth, the whole truth and nothing but the truth, so help you God?

OR

(b) Do you solemnly affirm that the evidence that you are about to give shall be the truth, the whole truth and nothing but the truth; you do so affirm?

6. The Alberta court has also directed that the sum of \$_____ be paid to [name] in relation to this questioning. The amount of this allowance was calculated as follows:

Allowance payable for each day or part of a day necessarily spent by you as a witness:	\$
Meals	\$
Accommodation	\$
Transportation	\$
TOTAL	\$

7. The Alberta court requests that you cause the necessary order or document to be issued to require [name] to attend before [name] (and produce the records listed above) and it be permitted that such questioning be carried out in accordance with the *Alberta Rules of Court* and evidence.

DATE:

CERTIFICATE OF CLERK OF THE COURT:

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S) (Applicant)	Melinda Grace Jones
DEFENDANT(S) (Respondent)	Geoffrey James Jones
ADDITIONAL RESPONDENT(S)	Thomas Anthony Jones
DOCUMENT	<u>APPLICATION FOR ORDER RESTRICTING ACCESS</u>

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734
Fx. (780) 422-2387
File No. 8234/DEM

NOTICE TO THE RESPONDENT(S):

_____ wishes to apply for an order restricting access.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff) (Applicant)
GEOFFREY JAMES JONES (Defendant) (Respondent)
THOMAS ANTHONY JONES (Additional Respondent)**

**APPLICATION BY [NAME AND STATUS] FOR ORDER
RESTRICTING ACCESS**

[RULE 6.33]

Remedy claimed or sought:

1.

Grounds for making this application:

2.

Material or evidence to be relied on:

3.

Applicable Rules:

4.

Applicable Acts and Regulations:

5.

Any irregularity complained of or objection relied on:

6.

How the Application is proposed to be heard or considered:

7.

NOTICE TO THE RESPONDENT(S)

You have the right to state your side of this matter before the master/judge.

To do so, you must be in court when the application is heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____ a judge _____

WARNING

If you do not come to court either in person or by your lawyer, the court may give the applicant(s) what they want in your absence. You will be bound by any order that the court makes. If you want to take part in this application, you or your lawyer must attend in court on the date and time shown above. If you intend to rely on an affidavit or other evidence when the application is heard or considered, you must reply by giving reasonable notice of the material to the applicant.

A person may make an application for an order restricting publication only if a judge has authority to make such an order under an enactment or at common law.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>NOTICE TO ADMIT FACTS</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughty Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
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NOTICE TO PARTY RECEIVING NOTICE TO ADMIT

You have received a notice to admit.

Go to the end of this document to see what you must do and by when you must do it.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**NOTICE TO ADMIT FACTS
[WRITTEN OPINIONS]**

[RULE 6.39]

**You are called on to admit for purposes of an application/originating application/
a trial, the following:**

1. [List facts in relation to which an admission is sought, or attach any written opinion which states the facts on which the opinion is based]

WARNING

Each of the matters for which an admission is requested is rebuttably presumed to be admitted, unless within 20 days of the date of service of the notice to admit, you serve on the party requesting the admission a statement:

- (a) denying specially the facts or the opinion, or both, for which an admission is requested and setting out in detail the reasons why the facts cannot be admitted or the opinion cannot be admitted, as the case requires, or
- (b) setting out an objection on the ground that some or all of the requested admissions are, in whole or in part,
 - (i) privileged, or
 - (ii) irrelevant, improper or unnecessary.

A denial by you must fairly meet the substance of the requested admission and when only some of the facts or opinions for which an admission is requested are denied, the denial must specify the facts or opinions that are admitted and deny only the remainder.

You may only amend or withdraw an admission or a denial made with the court's consent, or by agreement of the parties.

Any admission you make is only for the specific purpose for which it is made and may not be used as an admission against you on any other occasion, or in favour of a person other than the person giving this notice, unless you agree otherwise.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
APPLICANT(S)	Melinda Grace Jones
RESPONDENT(S)	Geoffrey James Jones
DOCUMENT	<u>ORIGINATING APPLICATION FOR INTERPLEADER ORDER</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
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NOTICE TO THE RESPONDENT(S)

This application affects you. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Applicant)
GEOFFREY JAMES JONES (Respondent)**

ORIGINATING APPLICATION FOR INTERPLEADER ORDER

[RULE 6.58]

Type of Claim made:

1.

Basis for the Claim:

2.

Remedy sought:

3.

Affidavit or Other Evidence to be Used in Support of this Application:

4.

Applicable Acts and Regulations:

5.

[and if made by way of application as opposed to originating application, include the following]

Applicable Rules:

6.

Any irregularity complained of or objection relied on:

7.

How the application is proposed to be heard or considered:

8.

NOTICE TO THE RESPONDENT(S)

You have the right to state your side of this matter before the court.

To do so, you must be in court when the application is heard as shown below:

Date _____

Time _____.

Where _____

Before Whom _____

WARNING

You are named as a respondent because you have made or are expected to make an adverse claim in respect of the personal property identified in this [originating] application. If you do not come to court either in person or by your lawyer, the court may make an order declaring you and all persons claiming under you, to be barred from taking any further interpleading proceedings as against the applicant(s) and as against all persons claiming under the applicant(s). You will be bound by any order the court makes, or another order might be given or other proceedings taken which the applicant(s) is/are entitled to make without any further notice of them to you. If you want to take part in the application, you or your lawyer must attend in court on the date and time shown above. If you intend to rely on an affidavit or other evidence when the [originating] application is heard or considered, you must reply by giving reasonable notice of that material to the applicant(s).

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>CIVIL ENFORCEMENT AGENCY</u> <u>DIRECTIONS TO INSTRUCTING CREDITOR</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY PREPARING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**CIVIL ENFORCEMENT AGENCY
DIRECTION TO INSTRUCTING CREDITOR
[RULE 6.61]**

TO: [name], the instructing creditor

Regarding writ proceedings [or acting under the authority of the court] regarding [name of debtor].

NOTICE TO THE INSTRUCTING CREDITOR

This direction is given to you by the civil enforcement agency mentioned below.

Go to the end of this document to see what you must do.

Address for service of documents on the civil enforcement agency [name]:

Name and address of party or law firm and responsible lawyer who prepared this document (same as above or give details if not the same):

We have received the following claims with respect to the personal property under seizure pursuant to the *Civil Enforcement Act* as specified below:

1. Claim of _____, a copy of which is attached;
2. Claim of _____, a copy of which is attached;

We direct you to apply to the court to determine the rights of the various claimants.

NOTICE TO THE INSTRUCTING CREDITOR

You must apply for or obtain an order determining the rights of the various claimants.

WARNING

If you fail to apply for or obtain an order determining the rights of the various claimants, the civil enforcement agency may:

- (i) Apply for an interpleader order, or
- (ii) Release the personal property from seizure.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S) (APPLICANT)	Melinda Grace Jones
DEFENDANT(S) (RESPONDENT)	Geoffrey James Jones
DOCUMENT	<u>APPLICATION FOR SUMMARY TRIAL</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughty Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

NOTICE TO RESPONDENT(S)

This application is made against you. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff/Applicant)
GEOFFREY JAMES JONES (Defendant/Respondent))**

**APPLICATION BY [NAME AND STATUS]
FOR A SUMMARY TRIAL
[RULE 7.5(2)]**

Remedy claimed or sought, including issue or issues to be determined (or indicate that the claim as a whole is to be determined):

1.

Grounds for making this application:

2.

Basis on which this case is appropriate for summary trial:

3.

Material or evidence to be relied on:

4.

Applicable Rules:

5.

Applicable Acts and Regulations:

6.

Any irregularity complained of or objection relied on:

7.

How the Application is proposed to be heard or considered:

8.

NOTICE TO RESPONDENT(S)

You have the right to state your side of this matter before the master/judge.

To do so, you must be in court when the application is heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____

You may also object to this application at or before the hearing of the application on either or both of the following grounds:

- (a) The issue or issues related in the claim, or the claim generally, is not suitable for a summary trial;
- (b) A summary trial will not facilitate resolution of the claim or any part of it.

WARNING

If you do not come to court either in person or by your lawyer, the court may give the applicant(s) what they want in your absence. You will be bound by any order that the court makes. If you want to take part in this application, you or your lawyer must attend in court on the date and time shown above. Notice of the objection to this application and anything on which you intend to rely in relation to your objection, must be filed and served on the applicant five days or more before the objection is scheduled to be heard. If you intend to rely on an affidavit or other evidence when the application is heard or considered, you must reply by giving reasonable notice of the material to the applicant.

Clerk's stamp:

COURT FILE NUMBER

0803-00287

COURT

Court of Queen's Bench

JUDICIAL CENTRE

Edmonton

PLAINTIFF(S)

Melinda Grace Jones

DEFENDANT(S)

Geoffrey James Jones

DOCUMENT

**REQUEST OF THE TRIAL COORDINATOR
TO SCHEDULE A TRIAL DATE**

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughey
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**REQUEST OF THE TRIAL COORDINATOR
TO SCHEDULE A TRIAL DATE**

[RULE 8.4]

Information re Plaintiff

**Name of party and status:
Responsible lawyer:
Law Firm:
Address of party or law firm:
Address for service:
Phone number of lawyer:
File number of lawyer:
Electronic address of lawyer:**

Information re Defendant

**Name of party and status:
Responsible lawyer:
Law Firm:
Address of party or law firm:
Address for service:
Phone number of lawyer:
File number of lawyer:
Electronic address of lawyer:**

Information required by the court

Estimated number of witnesses
non-expert: _____
expert _____

Estimated length of trial: _____

Copy of the pleadings, and particulars if any for use by the judge of trial are provided with this request.

Order for trial by jury: a copy is provided with this request/not applicable.

The party/parties making this request also confirm the following:

- (a) The parties have participated in at least one of the dispute resolution processes described in rule 4.5(1), details of which are:_____ (or a copy of the order made under rule 4.5(2) waiving the dispute resolution process requirement, is provided with this request).
- (b) All expert reports have been exchanged and the process described in Part 5 [*Disclosure of Information*] Division 2 [*Experts and Expert Reports*], including questioning of experts, is complete.
- (c) That any required medical examinations and reports under Part 5 [*Disclosure of Information*] Division 3 [*Medical Examinations by Health Care Professionals*] are complete.
- (d) That all undertakings given by persons questioned under Part 5 [*Disclosure of Information*] have been discharged.
- (e) We will be ready for trial by _____ (or, [name and status], certifies that the parties will be ready by trial by _____).
- (f) This case is/is not a jury trial (and if a jury trial) that the deposit required under rule 8.5 [*Deposit for a jury*] was paid on _____.
- (g) All known amendments to pleadings have been filed and served.

Legal Counsel for the Plaintiff(s):

Law firm name:

Per: _____

Print Name of Lawyer Signing

Legal Counsel for the Defendant(s):

Law firm name:

Per: _____

Print Name of Lawyer Signing

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S) (APPLICANT)	Melinda Grace Jones
DEFENDANT(S) (RESPONDENT)	Geoffrey James Jones
DOCUMENT	<u>APPLICATION FOR COURT TO SET A TRIAL DATE</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

NOTICE TO RESPONDENT(S)

This application is made against you. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff/Applicant)
GEOFFREY JAMES JONES (Defendant/Respondent))**

**APPLICATION BY [NAME AND STATUS]
FOR A COURT TO SET A TRIAL DATE
[RULE 8.6]**

Remedy claimed or sought:

1. An order setting a trial date or directing the court clerk to do so.

Grounds for making this application:

2. The parties have participated in at least one of the dispute resolution processes described in rule 4.5(1) (or alternatively, that an order has been made under rule 4.5(2) waiving the dispute resolution process requirement).
3. The parties are or should be ready for trial by a date scheduled by the court for trial of the action.

Material or evidence to be relied on:

- 4.

Applicable Rules:

5. 4.5 and 8.2.

Applicable Acts and Regulations:

- 6.

Any irregularity complained of or objection relied on:

- 7.

How the Application is proposed to be heard or considered:

8.

NOTICE TO RESPONDENT(S)

You have the right to state your side of this matter before the master/judge.

To do so, you must be in court when the application is heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____

WARNING

If you do not come to court either in person or by your lawyer, the court may give the applicant(s) what they want in your absence. You will be bound by any order that the court makes. If you want to take part in this application, you or your lawyer must attend in court on the date and time shown above. If you intend to rely on an affidavit or other evidence when the application is heard or considered, you must reply by giving reasonable notice of the material to the applicant.

Clerk's stamp:

COURT FILE NUMBER

0803-00287

COURT

Court of Queen's Bench

JUDICIAL CENTRE

Edmonton

PLAINTIFF(S)

Melinda Grace Jones

DEFENDANT(S)

Geoffrey James Jones

DOCUMENT

CONFIRMATION OF TRIAL DATE

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughty
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

CONFIRMATION OF TRIAL DATE

[RULE 8.7]

Information re Plaintiff:

**Name of party and status:
Responsible lawyer:
Law Firm:
Address of party or law firm:
Address for service:
Phone number of lawyer:
File number of lawyer:
Electronic address of lawyer:**

Information re Defendant:

**Name of party and status:
Responsible lawyer:
Law Firm:
Address of party or law firm:
Address for service:
Phone number of lawyer:
File number of lawyer:
Electronic address of lawyer:**

We confirm to the court on behalf of [name and status] that we are ready to proceed with the trial on the scheduled trial date of _____, _____ and we verify/modify the estimated number of witnesses and the estimated length of trial as follows:

Estimated number of witnesses

non-expert: _____
expert _____

Estimated length of trial: _____

Legal Counsel for the Plaintiff(s):

Law firm name:

Per: _____

Print Name of Lawyer Signing

Legal Counsel for the Defendant(s):

Law firm name:

Per: _____

Print Name of Lawyer Signing

WARNING

If only one party confirms trial readiness, the date scheduled for trial remains, unless the court otherwise orders.

If no party confirms trial readiness, the date scheduled for trial is cancelled.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>NOTICE TO ATTEND AS WITNESS AT TRIAL</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughty Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

NOTICE TO WITNESS

This notice requires certain things of you

Go to the end of this document to see what you must do and when you must do it.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

NOTICE TO ATTEND AS WITNESS AT TRIAL

[RULE 8.8]

You also must bring the following records (or are not required to bring any records):

(a)

Accompanying this notice is (or indicate this allowance will be paid a reasonable period of time before the trial date) an allowance that is required to be paid to you for attending as a witness. Such allowance is calculated as follows:

Allowance payable for each day or part of a day necessarily spent by you as a witness:	\$
Meals	\$
Accommodation	\$
Transportation	\$
TOTAL	\$

NOTICE TO WITNESS

You must attend at the date, time, place, and for the period specified below:

DATE: _____

TIME: _____

PLACE: _____

PERIOD OF ATTENDANCE: _____

You must also bring the records described above.

WARNING

If you do not attend as a witness at the trial as indicated above, or do not attend or remain in attendance in accordance with this notice, the court may order one or more of the following:

- (a) You be brought immediately, or at a time specified, before the court or before a person named by the court;
- (b) You bring the records described by the order;
- (c) You be detained in custody in accordance with the order until your presence is no longer required;
- (d) You be released on a recognizance, with or without sureties, on a condition that you appear as directed, for a specified purpose;
- (e) Any other order necessary to ensure your attendance and the production of records ordered to be produced as required by the order.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S) (APPLICANT)	Melinda Grace Jones
DEFENDANT(S) (RESPONDENT)	Geoffrey James Jones
DOCUMENT	<u>APPLICATION THAT A JUDGMENT [OR ORDER HAS BEEN SATISFIED</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
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NOTICE TO RESPONDENT(S)

This application is made against you. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff/Applicant)
GEOFFREY JAMES JONES (Defendant/Respondent))**

**APPLICATION BY [NAME AND STATUS] THAT
A JUDGMENT [OR ORDER] HAS BEEN SATISFIED**
[RULE 9.22]

Remedy claimed or sought:

1. An order that the judgment [or order] attached/described below,has been satisfied.

Grounds for making this application:

- 2.

Material or evidence to be relied on:

- 3.

Applicable Rules:

- 4.

Applicable Acts and Regulations:

- 5.

Any irregularity complained of or objection relied on:

- 6.

How the Application is proposed to be heard or considered:

7.

NOTICE TO RESPONDENT(S)

You have the right to state your side of this matter before the master/judge.

To do so, you must be in court when the application is heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____

WARNING

If you do not come to court either in person or by your lawyer, the court may give the applicant(s) what they want in your absence. You will be bound by any order that the court makes. If you want to take part in this application, you or your lawyer must attend in court on the date and time shown above. If you intend to rely on an affidavit or other evidence when the application is heard or considered, you must reply by giving reasonable notice of the material to the applicant.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
CLIENT(S)	Melinda Grace Jones
LAWYER(S)	Jibbet & Jobbet LLP
DOCUMENT	<u>NOTICE OF APPOINTMENT FOR REVIEW OF RETAINER AGREEMENT/ LAWYER'S CHARGES</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughy Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
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NOTICE

This appointment relates to the account/retainer agreement which is attached.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Client)
JIBBET & JOBBET (Lawyers)**

**NOTICE OF APPOINTMENT FOR REVIEW OF RETAINER
AGREEMENT /LAWYER'S CHARGES**

[RULE 10.11]

Purpose of this appointment

The purpose of this appointment is to determine the reasonableness of the retainer agreement/lawyer's charges reflected in the attached retainer agreement/account.

NOTICE OF APPOINTMENT FOR REVIEW

You have the right to state your side of this matter before the review officer.

To do so, you must be present when this matter is heard by the review officer as shown below:

Date: _____

Time: _____

Where: _____

WARNING

If you do not attend this appointment either in person or by your lawyer, the review officer may give the party who took out this appointment what they want in your absence. You will be bound by the review officer's decision. If you want to take part in this appointment, you or your lawyer must attend before the review officer on the date and time as shown above.

If you are a lawyer responding to this appointment pertaining to your charges or retainer agreement, you must file a copy of the signed account in respect of which the client seeks a review and any retainer agreement, whether or not you intend to rely on them at the appointment. This must be done five (5) or more days before the date of the appointment for review or any other period specified by the review officer, and if you do not comply with this rule, you forfeit your right to payment of the charges in the account that are the subject of review, unless the review officer otherwise directs.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
CLIENT(S) (APPELLANT)	Melinda Grace Jones
LAWYER(S) (RESPONDENT)	Jibbet & Jobbet LLP
DOCUMENT	<u>NOTICE OF APPEAL OF REVIEW OFFICER'S DECISION</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

NOTICE TO RESPONDENT(S):

This appeal is made against an order of the review officer's decision that was in your favour. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Client/Appellant)
JIBBET & JOBBET LLP (Lawyer/Respondent)**

NOTICE OF APPEAL OF REVIEW OFFICER'S DECISION

[RULE 10.24]

Record filed and served with this appeal consists of the following:

1. The request for the appointment to the review officer.
2. The following materials filed by the parties in support of, opposed to or required for the review:
 - (a)
 - (b)
3. Transcript of the proceedings before the review officer (unless the judge dispenses with this requirement).
4. The decision of the review officer.
5. Written argument filed in support of this appeal.

NOTICE OF APPEAL HEARING

This appeal will be heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____ a judge _____

WARNING

If you do not come to court either in person or by your lawyer, the court may give the appellant(s) what they want in your absence. You will be bound by any order that the court makes. If you want to take part in this appeal, you or your lawyer must attend in court on the date and time shown above. Within 10 days of the service of this notice of appeal, you must file and serve on the appellant any written argument you wish to make.

Clerk's stamp:

COURT FILE NUMBER

0803-00287

COURT

Court of Queen's Bench

JUDICIAL CENTRE

Edmonton

PLAINTIFF(S)

Melinda Grace Jones

DEFENDANT(S)

Geoffrey James Jones

DOCUMENT

BILL OF COSTS

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughty
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

**BILL OF COSTS
PREPARED BY [NAME AND STATUS]
[RULE 10.33(1)]**

Fees claimed:

ITEM NO.	ITEM	AMOUNT
1(1)	Pleadings	\$1,000.00

Disbursements:

DESCRIPTION	AMOUNT
ABC Court Reporters – June 1, 2007	\$2,000.00

Other Charges:

DESCRIPTION	AMOUNT
Filing of Statement of Claim	\$ 600.00

GST:

- (a) Amount claimed on fees: \$ _____
- (b) Amount claimed on disbursements: \$ _____
- (c) Amount claimed on other charges: \$ _____
- TOTAL GST:** \$ _____

Total amount claimed:

Fees: \$ _____

Disbursements: \$ _____

Other Charges: \$ _____

GST: \$ _____

TOTAL: \$ _____

Amount allowed by assessment officer:

Fees: \$ _____

Disbursements: \$ _____

Other Charges: \$ _____

GST: \$ _____

TOTAL: \$ _____

Person responsible for preparation of this Bill of Costs:

SIGNATURE

PRINT NAME

(Certificate in form of an affidavit required if Goods & Services Tax are claimed as part of the Bill of Costs)

AFFIDAVIT of _____
Sworn on _____

I, _____, whose address is _____, have personal knowledge of the following:

1. The party entitled to receive payment under the bill of costs attached to (or endorsed on or filed with) this bill of costs, and not another party, will actually be paying the goods and services tax on that party's costs.
2. The goods and services tax will not be passed on to, or be reimbursed by, any other person.
3. The party entitled to receive payment under the bill of costs is not eligible for the goods and services tax input tax credit.

SWORN BEFORE ME at _____,)
Alberta, _____, 20____.)

Commissioner for Oaths in the Province of
Alberta

SIGNATURE

PRINT NAME

PRINT NAME AND EXPIRY/LAWYER/STUDENT-AT-LAW

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>ORDER FOR ASSESSMENT OF COSTS</u>

ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughty Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM
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NOTICE

This appointment relates to the bill of costs which is attached (or this appointment relates to a bill of costs that has been requested by the party filing this appointment).

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

ORDER FOR ASSESSMENT OF COSTS

[RULE 10.35]

This appointment is to assess the bill of costs attached (or [name and status] requests [name and status] to prepare a proposed bill of costs).

NOTICE OF APPOINTMENT FOR REVIEW

You have the right to state your side of this matter before the assessment officer.

To do so, you must be present when this matter is heard by the assessment officer as shown below:

Date: _____

Time: _____

Where: _____

WARNING

If you do not attend this appointment either in person or by your lawyer, the assessment officer may give the party who took out this appointment what they want in your absence. You will be bound by the assessment officer's decision. If you want to take part in this appointment, you or your lawyer must attend before the assessment officer on the date and time as shown above.

If you have been requested by this appointment to prepare a proposed bill of costs, you must do so as soon as practical and file and serve it on every other party 10 days or more before the appointment for assessment.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S) (APPELLANT)	Melinda Grace Jones
DEFENDANT(S) (RESPONDENT)	Geoffrey James Jones
DOCUMENT	<u>NOTICE OF APPEAL OF ASSESSMENT OFFICER'S DECISION</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

NOTICE TO RESPONDENT(S):

This appeal is made against an order of the assessment officer's decision that was in your favour. You are a respondent.

Go to the end of this document to see what you can do and when you must do it.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

NOTICE OF APPEAL OF ASSESSMENT OFFICER'S DECISION

[RULE10.42]

Record filed and served with this appeal consists of the following:

1. The request for the appointment to the assessment officer.
2. The following materials filed by the parties in support of, opposed to or required for the review:
 - (a)
 - (b)
3. Transcript of the proceedings before the assessment officer (unless the judge dispenses with this requirement).
4. The decision of the assessment officer.
5. Written argument filed in support of this appeal.

NOTICE OF APPEAL HEARING

This appeal will be heard as shown below:

Date _____

Time _____

Where _____

Before Whom _____ a judge _____

WARNING

If you do not come to court either in person or by your lawyer, the court may give the appellant(s) what they want in your absence. You will be bound by any order that the court makes. If you want to take part in this appeal, you or your lawyer must attend in court on the date and time shown above. Within 10 days of the service of this notice of appeal, you must file and serve on the appellant any written argument you wish to make.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>ORDER TO APPEAR</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

DATE ON WHICH ORDER WAS PRONOUNCED:

NAMES OF MASTER/JUDGE WHO MADE THIS ORDER:

ORDER TO APPEAR

[RULE 10.49]

1. [Name] is ordered to appear before this Court.
2. A Peace Officer shall take into custody [Name] and bring that person before the Court to show why [he/she] should not be declared to be held in civil contempt of Court.
3. A warrant shall issue in the form attached as Schedule "A".

J.C.Q.B.A.

SCHEDULE "A"

ACTION NO. _____

IN THE COURT OF QUEEN'S BENCH OF ALBERTA

JUDICIAL CENTRE OF _____

WARRANT FOR ARREST

TO THE PEACE OFFICERS IN ALBERTA:

This warrant is issued for the arrest of _____
Name of party to be arrested

of _____
Address Postal Code

Date of Birth: _____
yyyy/mm/dd Occupation

WHEREAS there is reasonable and probable grounds to believe that

_____ should be brought before this Court to show
Name of party to be arrested

cause why he/she should not be declared to be in civil contempt of Court. This therefore is to command you, in Her Majesty's name, forthwith to arrest and detain _____ and to bring him/her before a Justice of the Court of
Name of party to be arrested

Queen's Alberta to be dealt with according to law. This warrant is sufficient authority for the keeper of a correctional institution to receive and detain _____
Name of party to be arrested

into custody and to safely keep that party pending appearance before a Justice in the Court of Queen's Bench of Alberta.

DATED _____,

at _____, Alberta.

Justice, Master or Clerk of the Court
of Queen's Bench

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
ENCUMBRANCER (OR TENANT, OFFERER OR TENDERER)	Thomas Anthony Jones
DOCUMENT	<u>NOTICE OF ADDRESS FOR SERVICE IN FORECLOSURE ACTION</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

NOTICE OF ADDRESS FOR SERVICE IN FORECLOSURE ACTION

[RULE 11.23]

The Encumbrancer [or Tenant, Offeror, Tenderer, Defendant noted in default] notifies the Plaintiff that the following is the Notice of Address for service of this party in Alberta:

[Name of party to be served]

[Address for service in Alberta including postal code]

NOTE: If address for service does not include a street address, a full legal description must be included.

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>AFFIDAVIT</u>
ADDRESS FOR SERVICE AND CONTACT INFORMATION OF PARTY FILING THIS DOCUMENT	D. Edward McDoughey Jibbet & Jobbet LLP 3400, 10234 – 105 St. Edmonton, AB T5H 7Y6 Ph. (780) 438-8734 Fx. (780) 422-2387 File No. 8234/DEM

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

AFFIDAVIT OF _____

Sworn on _____

[RULE 12.20]

I, _____, whose address is _____, have personal knowledge of the following:

- 1.
- 2.
- 3.

SWORN BEFORE ME at _____,)
Alberta, _____, 20____.)

_____)
A Commissioner for Oaths in the Province of)
Alberta)

_____)
SIGNATURE

_____)
PRINT NAME

_____)
PRINT NAME AND EXPIRY/LAWYER/STUDENT-AT-LAW

This is exhibit "___" referred to in the affidavit of
_____ sworn before me on _____

A Commissioner of Oaths for the Province of
Alberta

PRINT NAME AND EXPIRY/LAWYER/STUDENT-AT-LAW

Clerk's stamp:

COURT FILE NUMBER	0803-00287
COURT	Court of Queen's Bench
JUDICIAL CENTRE	Edmonton
PLAINTIFF(S)	Melinda Grace Jones
DEFENDANT(S)	Geoffrey James Jones
DOCUMENT	<u>MONEY PAID INTO COURT</u>

ADDRESS FOR SERVICE AND
CONTACT INFORMATION OF
PARTY FILING THIS DOCUMENT

D. Edward McDoughty
Jibbet & Jobbet LLP
3400, 10234 – 105 St.
Edmonton, AB T5H 7Y6
Ph. (780) 438-8734 Fx. (780) 422-2387
File No. 8234/DEM

NOTICE TO COURT CLERK

You have received money paid into court.

Go to the end of this document to see what you must do.

**MELINDA GRACE JONES (Plaintiff)
GEOFFREY JAMES JONES (Defendant)**

MONEY PAID INTO COURT

[RULE 12.50]

\$ _____ is paid into court in the following circumstances (specify the rule, enactment, judgment or order, or permission of the court clerk, you have to pay this money into court):

NOTICE TO COURT CLERK

You must give a receipt for the money paid into court, and unless otherwise ordered, deposit the money in an account in a bank or treasury branch.